



# IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

## Agenda Board of Governors' Meeting December 2, 2023 Virtual & Ardura, 9:00 am-1:00 pm 2471 S. Titanium Place, Meridian

Join Zoom Meeting by Zoom:

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### Present:

1. **Call to Order:** (Ballard)

Proxy votes:

2. **Meeting Minutes**

September 14 Meeting Minutes have previously been approved by the Board.

3. **Conference 2024 – Registration & Program Update**

- a. **Registration Update (Morgan)** – *We have about 25 registrations in place currently, no issues with the process.*
- b. **Program Update (Ward, Thayer)** – *Speakers have been selected and confirmed, the agenda is pretty much complete, about 95%, and posted online. We will continue to update the online materials as we receive abstracts and bios from speakers.*

*We will open the auction early, soon after January 1 we will begin soliciting donations. We are using an online software to help manage the process this year.*

- c. **Award Nominations – Surveyor of the Year: IT WAS MOVED BY ADAM THAYER AND SECONDED BY JEREMY FIELDING TO APPROVE THE NOMINEE PRESENTED, WITH ALL IN FAVOR THE AWARD IS APPROVED.**

### Attendance:

President Aaron Ballard  
Vice-President Brian Allen  
Treasurer Steve Frisbie  
NSPS Stewart Ward  
YSN Adam Thayer  
West Fed Austin Ishino  
Past President Jeremy Fielding

~~GSS Editor Hagen Beckstead~~

### Section Directors:

Clearwater (vacant)  
D. Thompson Tyson Glahe  
Eastern John Elle  
High Country (inactive/vacant)  
~~Magic Valley Freddie Garcia~~  
~~Big Wood Bruce Smith~~  
~~Northern Kevin McGuire~~  
Sawtooth (inactive/vacant)  
Southwest Jerry Hastings

IPELS Glenn Bennett,

~~Tom Ruby~~

~~Darren Leavitt (ISU)~~

Patty Morgan, Executive Director



## **IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS**

**Friend of the Society: IT WAS MOVED BY JEREMY FIELDING AND SECONDED BY JERRY HASTINGS TO APPROVE THE NOMINEE PRESENTED, WITH ALL IN FAVOR THE AWARD IS APPROVED.**

**Distinguished Service Award: IT WAS MOVED BY JOHN ELLE AND SECONDED BY ADAM THAYER TO APPROVE THE NOMINEE PRESENTED, WITH ALL IN FAVOR THE AWARD IS APPROVED.**

**Patty will curate a list of past presidents by year and past award winners for the 50<sup>th</sup> Anniversary presentation.**

**NSPS Report** – (Ward) - \*Attachments - Along with my written report, I would like to discuss the NCEES Model Law/Model Rule changes and get input from the Board (see attached) and the possibility of amending our MOU with NSPS to include Associate members of ISPLS as members of NSPS (also attached). *Attachments were shared including NCEES Model Law updates. NSPS directors had a special meeting and voted to table this until the spring meeting, that gives us a bit more time to provide feedback. When NCEES makes updates to Model Law and Model Rule Changes, they are not obligated to solicit input from industry partners. Gary Kent is on the URISA policy advisory committee and suggested they seek input from NSPS, which they are doing now. Please provide any feedback to Stewart, the vote will be at the spring meeting the end of April. Personally he does not have any concerns with any proposed changes, just wanted to allow the board an opportunity for feedback. Brian – Can you explain what the Model Law is and how it's used? What impact does this and where is this used? Stewart – Not sure outside of NCEES, but some other states refer to NCEES Model Law and Model Ruling for their state language. It's somewhat suggested statutory language in other states. When Idaho changed its definition of surveyor or surveying, at the time the NCEES Model Law was reviewed in that process. This is not an NSPS document it's an NCEES document, with suggestions from NSPS. Glen – Model Law and Model Rules are suggestions for statute, the idea is to create similarity in the rules from state to state to make it easier for surveyors to move from state to state. States are not obligated to use them. NCEES is very responsive to NSPS input on this. Stewart – there were some changes made previously by NCEES without seeking input from NSPS. Brian – it will be helpful to know when the deadline for comments is.*

*MOU between NSPS and ISPLS – currently states any licensed member or student member is part of the 100% NSPS Memberships. It does not discuss Associate membership in NSPS, currently our Associate members are not paying NSPS dues. Stewart would like to add Associate members to also be eligible for membership in NSPS. Currently no Associate members are members of NSPS. NSPS dues are an extra \$50. Currently our MOU with NSPS does not include any mention of Associate members. We could change the language to make it optional for Associate members to pay NSPS dues, like we do for student members. Their employers may pay that extra for them.*

**MOTION: IT WAS MOVED BY JOHN ELLE THAT WE DIRECT STEWART TO DRAFT A LETTER TO NSPS DETAILING HOW TO DEAL WITH ASSOCIATE MEMBERS INCLUDING THE LANGUAGE FOR THE MOU, AND THE BOARD WILL REVIEW, THE MOTION WAS SECONDED BY ADAM THAYER. MOTION CARRIES.**



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### 4. Committee Reports

#### Internal Marketing Committee reports

- **2024 Membership Recruitment & Retention Update** (Morgan) – *Patty will update the board with the current number of new licensures for 2024, they will be sent a custom personalized welcome letter.*

*Staff is reviewing the licensing board list for nonmembers who will be solicited for membership in ISPLS. This process will take place in December.*

- **Gem State Surveyor** (GSS)- (Beckstead) – *The next issue will be published in January. Also Hagen will be stepping down and the Board is looking for a replacement to be installed at the February meeting. This ideally should be someone tied into national issues and with connections to and interest in regional and national organizations and publications on a regular basis. Hagen has done a wonderful job in this position.*

#### External Marketing Committee reports

- **Legislative Update:**
  - a) **Contracted lobbyist discussion** – *We are discussing a housekeeping bill on Basis of Bearing which could be fairly simple to get through, Glenn has the original language. The board has already approved it, we are looking for a representative to sponsor this very easy bill. Steve has a contact in North Idaho and will reach out. John Elle has a contact that seems qualified, he was IPELS attorney at one time and may be interested, we will reach out.*
- **IDOPL Update** (Bennett) – *There continue to be frustrations among the board, including no policing of licensing and inconsistencies in the newsletter process. Jessica Spoja has proven great to work with. She is still designated as interim. Glenn will be retiring in May and we need to address potential replacement suggestions asap for the Governor's office. Currently the board is being funded by licensees. For now. The only money that goes into the general fund is from fines. Their Division is only allowed two legislative changes per year. Anything we want to see updated, we'll have to precipitate that. Zero-based budgeting starts in January, they will stagger all of the rules across the next five years. The licensing test no longer has any state-specific questions. Glenn – the board has not seen any complaints in a couple of years.*
- **Standards of Practice** (Allen) - *\*Attachments – The committee has been meeting every other week, updating their governing documents, policies, goals and purposes, and working on the Standards document edits. The committee has a private workspace area of the website*



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where they share internal working documents. They have established terms and officers, Brian is the Chair, Evan Page is Vice-Chair. A listserv address has been established and shared throughout the website so questions and comments can be vetted by the committee. The primary goal is to get questions that used to be answered by the Board to come through the Standards committee first and then directed as necessary from there. The committee will be reaching out through various avenues early in the New Year so members and licensed surveyors can get their questions answered. There will be an outward-facing tabbed area of the website created to house the current standards document, a comment/question form, and simple instructions on how surveyors may get their questions answered and find some of the resources they need to operate. Committee documents, sample CPF form, Standards document and interactive question submission form plus other resources will be offered. Please get your comments back to Brian before the committee's next meeting December 12.

The goal is for the committee to update the standards from the 2022 legislative session and get edits to the membership by the Annual Meeting.

- **Education Committee (Elle)**

Darren Leavitt will be retiring in May, we will need to adopt a new point of contact with ISU. John will connect with someone at ISU to get them onboarded. Adam has offered to provide support with ISU.

- a) **Scholarship Committee (Thayer)** – Scholarship opportunities are available all the time, materials are available online.

- **Administrative Committee**

- Treasurer's Report (Frisbee) - \*Attachments
- 2024 Budget Draft/Discussion/Approval (Frisbee) - \*Attachments – The amount of scholarship income, less expenses, that were collected in 2023 will be moved to the Scholarship account at the end of the year. \*Not including Raffle funds, and after scholarship award expense. Red Shoe Solutions has requested a contract increase in the proposed budget. **MOTION: IT WAS MOVED BY JEREMY FIELDING TO APPROVE THE BUDGET AS PRESENTED AND REVISED, SECONDED BY JOHN ELLE, WITH ALL IN FAVOR THE 2024 BUDGET IS APPROVED INCLUDING THE MANAGEMENT CONTRACT FEE INCREASE.** We will invite presidents from surrounding states to join us, we would comp their registration fee. We will send an invitation letter on behalf of the board from Aaron to the Western state and Canadian province presidents. Perhaps we could also invite members from the Utah Society, it may be easier to get to Fort Hall for PDH.
- Policy and Bylaws Document Updates (Elle) - \*Attachments – These documents have been thoroughly reviewed over a significant period of time, they just need to be adjusted for the format. Bylaws will be voted on in the general membership meeting in February, they will be shared a month ahead of that date. **MOTION: IT WAS MOVED BY JEREMY**



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FIELDING TO APPROVE THE POLICIES AS REVISED AND PRESENTED, THE MOTION WAS SECONDED BY JERRY HASTINGS. WITH ALL IN FAVOR, THE UPDATED POLICIES WERE APPROVED.

**MOTION: IT WAS MOVED BY JEREMY FIELDING TO APPROVE AS WRITTEN THE CHANGES TO THE BYLAWS, TO BE PRESENTED TO THE MEMBERSHIP FOR FINAL APPROVAL AND ADOPTION AT THE ANNUAL MEETING; THE MOTION WAS SECONDED BY JERRY HASTINGS, WITH ALL PRESENT IN FAVOR THE MOTION CARRIED.** Patty will confirm all changes with john and then forward the final clean version to the board for approval

- Status of GSS Editor Position

**MOTION: IT WAS MOVED BY JOHN ELLE TO MAKE THE POSITIION OF EDITOR OF THE GEM STATE SURVEYOR AN EX OFFICIO NON-VOTING BOARD MEMBER; THE MOTION WAS SECONDED BY JEREMY FIELDING, WITH ALL MEMBERS PRESENT IN FAVOR THE MOTION CARRIED.**

5. **WFPS Report** – (Ishino) The WestFed meeting was held in October in Las Vegas, same location for the meeting next March. Colorado is trying to institute continuing education requirements, WestFed has a standard letter of support of PDH which we can get if needed. There will be new leadership installed in March. There was a special board meeting where WestFed reps met with the candidates for NSPS office. They are planning the program for their March Conference, there will be CFEDS credits offered.
6. **Young Surveyors Report** – (Thayer) – The ISU Students will be hosting a cornhole social event at the Conference.
7. **Continuing Business** –
  - Representative to IBPELS Position Vacancy in 2024: *Anyone interested needs to fill out paperwork under the board appointments on the Governor's website.*  
<https://gov.idaho.gov/appointments/> *You can fill out the paperwork online. They meet 6 times per year, probably about 16 hours per every two months minimum. All expenses are reimbursed. Board members accrue PRSI value as they are treated as state employees.*

## ARTICLE XII

### NOMINATIONS FOR MEMBERS OF THE BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS (BPEPLS)

Section I. One year prior to the completion of a Land Surveyors term on the BPEPLS, the President shall appoint a (3) three member panel consisting of, the Chairman of the External Marketing Committee and (2) two Regular Members of ISPLS to form the Professional Board Nomination Subcommittee.



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Section II. Qualifications for the position on BPEPLS are as stated in Section 54-1204 Idaho Code, and the nominee shall be a ISPLS voting member in good standing.

Section III. Professional Board Nomination Sub-Committee will determine qualified persons and contact them.

Section IV. Persons interested shall respond within 30 days or the time limit set by the Chairman of the Professional Board Nomination Sub-Committee whichever is longer, and shall submit requested information which may include:

- \* 1. Short biographical sketch
- \* 2. Recent photo
- \* 3. Presentation at a Board of Governors meeting, determined by the Chairman of the Professional Board Nomination Sub-Committee.
- \* 4. Other items deemed appropriate by the President of ISPLS.
- \* 5. The Professional Board Nomination Sub-Committee shall follow the Memorandum of Understanding with the other joint members in vetting the selection candidates.

Section V. The candidates will be presented to the ISPLS general membership by ballot. The nominee receiving the most votes shall be the first nominee and shall be presented to the Governor for appointment. If the Governor requests more than one nominee, alternate nominees shall be presented for appointment in order of preference according to the number of votes received.

Section VI. The ISPLS member appointed by the Governor of the State of Idaho to the **BPEPLS** shall be an ex-officio member of the Board of Governors. This member shall receive standard director per diem.

We will send a solicitation to Section Directors for their recommendations, the board also had some ideas which will be followed up on. The Governor does not have to appoint our recommendation but we can submit two recommendations to the Governor's office.

### **8. New Business –**

### **9. Next Meetings:**

- Fort Hall – February 27, Noon

**MOTION: MOTION TO ADJOURN BY JOHN ELLE, THE MOTION WAS SECONDED BY JEREMY FIELDING, WITH ALL IN FAVOR THE MOTION ADJOURNED AT 2:00 P.M.**