



**IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS**

**Approved Minutes  
Board of Governors' Meeting  
August 20, 2022**

**ISPLS Office, 408 South Eagle Road, Eagle Idaho and  
Via Zoom**

**Present:**

**In Person: Rob Stratton, Jeremy Fielding, Adam Thayer, Steve Frisbie. Liz Conner, Staff.**

**Online: Hagen Beckstead, Freddie Garcia, Tyson Glahe, Glenn Bennett, John Elle, Stewart Ward, Brian Allen, Aaron Ballard, Jerry Hastings**

Fielding opened the meeting at 9:00 AM and asked if there were any changes to the agenda.

**Motion**

Stratton moved to approve the August 20 agenda. Seconded by Thayer. Motion approved unanimously.

**Declarations of Proxy**

There were no declarations of proxy for this meeting.

**Minutes**

Conner presented the minutes of the May 14 meeting for review. Board gave corrections to Conner. Chairman Fielding amended agenda to discuss when minutes are to be published in GSS.

**Motion:**

Stratton made the motion to request Beckstead to remove current unapproved minutes of May 14 from the GSS website. Seconded by Frisbie. Motion approved unanimously.

Conner was directed to revise May 14 minutes and distribute to BOG for approval via email. Conner was directed to also send out BOG August 20 minutes by September 10 for BOG review and approval via email.

**Conference Report:**

Thayer provided a detailed review of the 2023 conference schedule. BOG is requested to contact the conference committee directly with any comments or changes. BOG directed Conference Committee to look at possible 2024 conference locations. A Treasure Valley representative is needed on the committee. Conner is to contact Aaron Ballard for names.

**Committee Reports:**

**Internal Marketing Committee - Membership update**

Ballard reported they have been working on new membership options including:

- Company Membership for up to 3 surveyors and unlimited LSITs for \$500
- Retired Members at \$25
- Corporate Sponsorship options from title companies, etc. Need to develop promotional material to do this.



## **IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS**

Stratton will assist on marketing efforts.

The Internal Marketing committee has three members: Aaron Ballard, Rob Stratton, and Freddie Garcia.

Fielding asked the committee to present a list of proposed membership dues options as well as options for recognition of length of memberships to the BOG at the December 3 meeting.

### Gem State Surveyor

Beckstead reported the GSS is online, and the next publication is in development.

### External Marketing Committee - Legislative Committee

Hastings reported that the Basis of Bearing needs to be updated this year. He would like to have the lawbook available on ISPLS website.

The Idaho Association of Counties may be willing to sponsor the amendment to Idaho Code 50-1310 regarding filing (2nd Mylar copy issue).

Bennett is following up regarding who can prosecute those practicing without a license and will report to the BOG in December.

With the consensus of the BOG, Fielding directed the Legislative Committee to continue to move forward on these issues.

ISPLS is on the agenda for the next technical advisory committee in February.

### ISPEPLS/IDCOPL update

There was no update.

### Education Committee

Elle will head the Education Committee for the time being and will consider other participants.

### Scholarships

Thayer reviewed scholarship winners. He thanked everyone for their assistance in applicant review. For future scholarship committees, they would like to know if there are previously awarded individuals applying again. The committee recommended moving up the schedule for the scholarship applications due date to ensure more timely distribution of funds.

### Administrative Committee

#### Treasurer's Report

Frisbie announced there is \$121,154 in checking, \$84,090 in savings and the SmithBarney (scholarship) account has \$77,000.

Frisbie has moved the money from the SmithBarney account and asked the BOG for investment ideas for these funds that will best benefit the ISPLS scholarships.



**IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS**

**Motion**

Ele made the motion to set up a separate account for scholarship and establish appropriate policies to manage these funds at the BOG meeting on December 3. Hastings seconded. Motion passed unanimously.

**Standards of Practice Committee**

Allen gave an update on the Standards of Practice (SOP) Committee.

- He requested the BOG send a postcard to all ISPLS members informing them of the new SOP email and that they should be sending all surveying questions to this email and not contacting IDOPL.
- Asked that the chair of the SOP committee be an Ex Officio on the BOG so that they get all meeting notices and information.

**Review and Update of ISPLS Policies**

Frisbie asked members to review ISPLS Policies and By-Laws for suggestions for updates to the current policies.

Ele suggested a subcommittee to review and propose updates. The subcommittee will consist of Bennett, Ele, Frisbie, and Conner.

Ele will work on a first draft and send out mid-September with the goal to provide a draft to be reviewed at the BOG meeting December 3.

**Update of ISPLS Budget**

Frisbie reviewed the current budget and proposed that the committee needs to clean up line-items to simplify the budget for ease of review.

**Lunchbreak**

The committee took a one-hour break for Lunch and reconvened at 1:00 PM.

**IDOPL and On-line Law Book**

Allen reported that the current lawbook is not on the IDOPL website. Discussion occurred. The BOG would like to send a letter to the IDOPL staff concerning the need to have the lawbook and agency guidelines available on their website. Conner was directed to draft letter and distribution to BOG for review.

**Survey**

The education survey is on hold for the time being.

**Young Surveyors**

There was no update at this time.

**New Business**

The BOG discussed possible updates to ISPLS By Laws. Frisbie and Conner were directed to review the By Laws and make any suggestions for update.

Frisbie is to report on the By Laws at the December 3 BOG meeting. Any updates will be reviewed then and put before the membership to vote at the annual meeting in March 2023.



**IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS**

**Final Point Monuments**

Ward asked the committee if ISPLS wants to continue offering Final Point Monuments to families of deceased surveyors. The BOG agreed this is something the society should continue paying for these monuments.

The BOG determined the process for the Final Point Monument: When a surveyor passes, the section head of the appropriate district should reach out to families to see if they are interested in having a monument. Needed information is the name, license number and latitude and longitude. All formal requests are to go to staff to process.

This process is to be put in updated ISPLS BOG policies.

**Clarification of Voting Members**

Conner asked for assistance understanding which members of the BOG are voting members. Discussion occurred. Frisbie will reach out to attorney for clarification of the issue of Ex Officio BOG members being able to vote or not and report back to the BOG by December 3.

**ISPLS Staff Position**

Conner submitted her resignation to the BOG on July 29. Discussion of new staff selection determined that:

- Previous hiring committee from 2020 will be utilized again {Fielding, Ballard, Hastings, Frisbie, Elle}
- Ballard will chair this committee
- Update Job Description and Duties
- Timeframes for posting of job (September 13), review of applicants (September 27) and interviews (October 1)

**Old Business**

There was no old business.

**Adjournment**

The meeting adjourned at 2:40 PM.

**Next Meeting:**

December 3, 2022, T-O Engineers in Meridian [tentative].

Respectfully submitted,

Liz Conner  
Secretary ISPLS